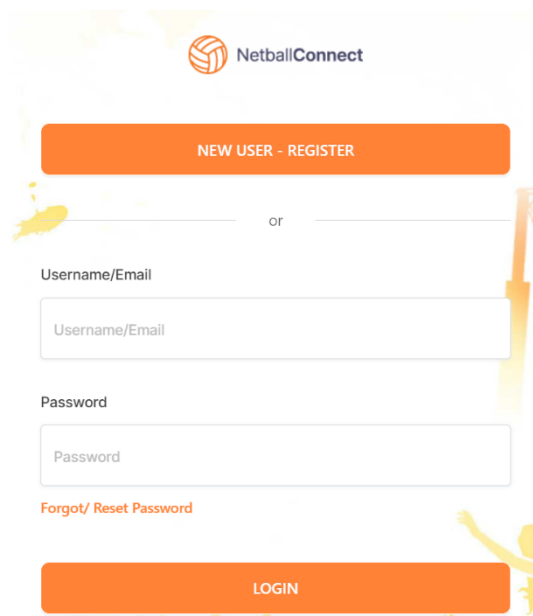


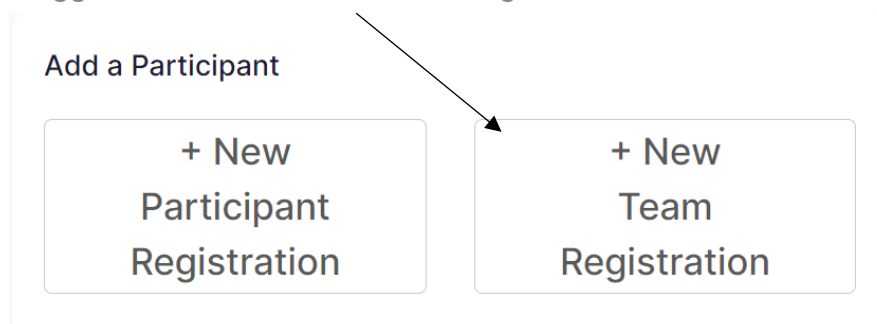
A Manager or a player of a team can register their team by following the below instructions.

Use the link for the competition to start the registration or log in through your NetballConnect app by selecting the Association you wish to register to and selecting the correct competition.



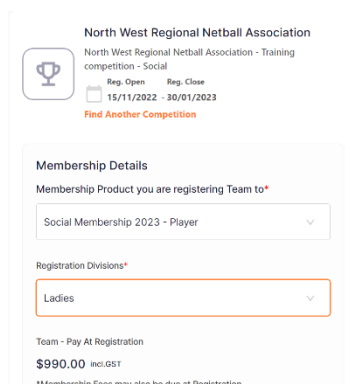
The image shows the NetballConnect login/register interface. At the top is the NetballConnect logo. Below it is an orange button labeled "NEW USER - REGISTER". Underneath is a horizontal line with "or" in the center. Below that are two input fields: "Username/Email" and "Password". Below the password field is a link that says "Forgot/ Reset Password". At the bottom is another orange button labeled "LOGIN".

Once you have logged in, select + New Team Registration



The image shows a menu titled "Add a Participant". There are two buttons: "+ New Participant Registration" and "+ New Team Registration". An arrow points from the text above to the "+ New Team Registration" button.

Select the correct division that you want to register your team into.



The image shows a registration form for the "North West Regional Netball Association". It includes a trophy icon, the association name, and registration dates: "15/11/2022 - 30/01/2023". There is a link "Find Another Competition". Below is a section "Membership Details" with a dropdown menu for "Membership Product you are registering Team to\*" set to "Social Membership 2023 - Player". Another dropdown menu for "Registration Divisions\*" is set to "Ladies". At the bottom, it says "Team - Pay At Registration" and "\$990.00 incl.GST". A note at the bottom states: "\*Membership Fees may also be due at Registration".

Click

SIGN UP TO COMPETITION

Select either Player, Manager or Admin

### Your Details

Person Registering Role\*

Admin  Manager  Player

If choosing player, the system will charge you the registration component, if registering as a manager or admin the system won't charge the registration component when finalizing the registration.

Fill in your details or confirm, if already logged in  
Select if you are a player of the team

Are you registering as a Player in this Team?\*

Yes  
 No

Enter in your emergency contact

Enter your team name

Next you can either enter in team members details or import team list

#### Team Details

DOWNLOAD TEMPLATE

IMPORT TEAM

Team Name\*

Team Name

+ Add Team Member

To enter team members click +team member. Then manually add the teams details as below

**Team Member** ✕

I am paying all fees for this member

Type\*

Social Membership 2023 - Player

First/Preferred Name\*

First/Preferred Name

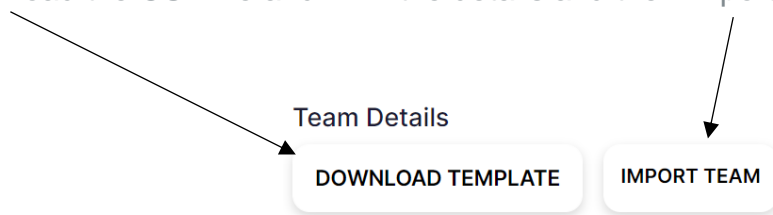
Last Name

Last Name

Mobile Number

Mobile Number

Continue entering all team members until complete. If importing the team list you will need to download the CSV file and fill in the details and then import the team list



Then select **NEXT**.

Click **SIGN UP TO COMPETITION**

Choose the option on what you would like to pay for

The screenshot shows a mobile app interface for 'Training competition - Social' by the 'North West Regional Netball Association'. It contains the following text:

- You are paying Competition and Nomination Fees (if applicable) for the team.
- You have invited the following user(s) to register to your team:  
Player (Jenny Olufemi, Jolanthe Ionut, Vidya Rangí, Nooa Edu, Bozena Najib, Nunzia Karen, Storm Ennae, Donalda Slavtrix, Ljubo Loher, Fotis Ksenija)
- Please note, your Team Members may be required to login and complete their registration by paying their Membership (if applicable) fees. Some team members may have already paid their membership fees.
- Please log in to your Profile, click on Registrations, then click on your Team's name to see which team members have completed their Registration.
- What would you like to pay for?  
 Full Competition - Upfront

Click **CONTINUE**

The final step is to confirm the payment

Once the team has been submitted those that were named in the team will receive an email with a link to register to the team.

To add team members after the team has been nominate, the manager can go into the NetballConnect app. In their profile click on My full profile and scroll down to the team registration. It should give you the ability to add Team Member. Enter details and like the other the other team members will receive an email with a link to register.